SuccessMaker Basic Guide

Most of this information can be found in the "Teacher" and "Reports" sections of the Training Manual (Pg 40)

Browse to the site:

1. Open Lowell Elementary Website and click on "Lowell School Staff Page" tab.
2. Scroll down to "Successmaker" (Green Highlight).
3. At the login page:

Enter your credentials:

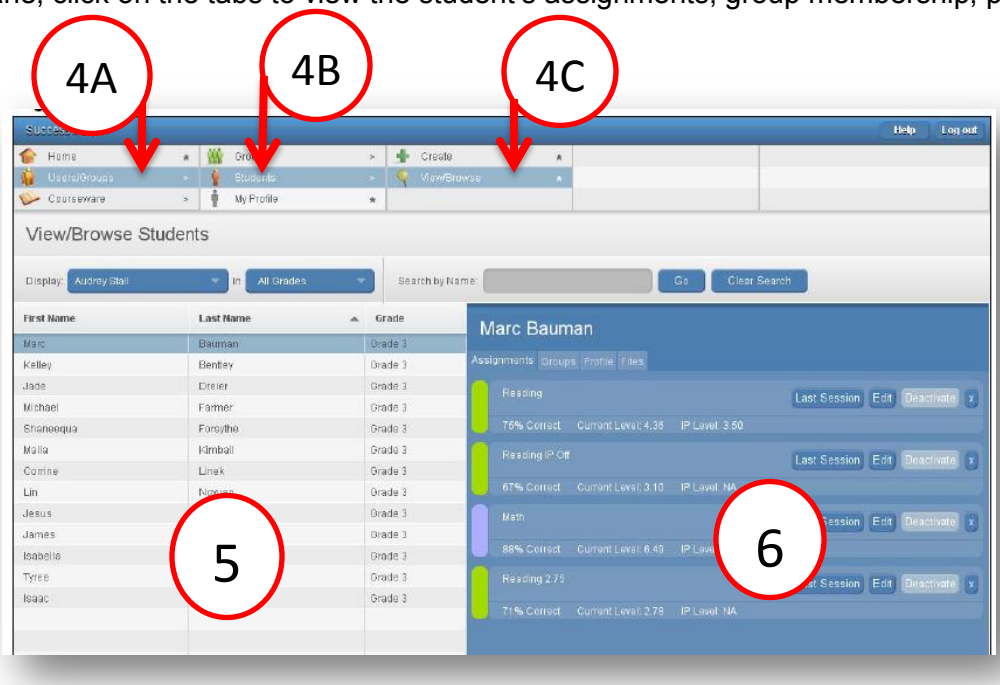
Username: (this is your district username…the part of your email address prior to @mcps.k12.mt.us
ie: **cmanderson**@mcps.k12.mt.us)

Password: teacher

When in the site:

Viewing Student Users:

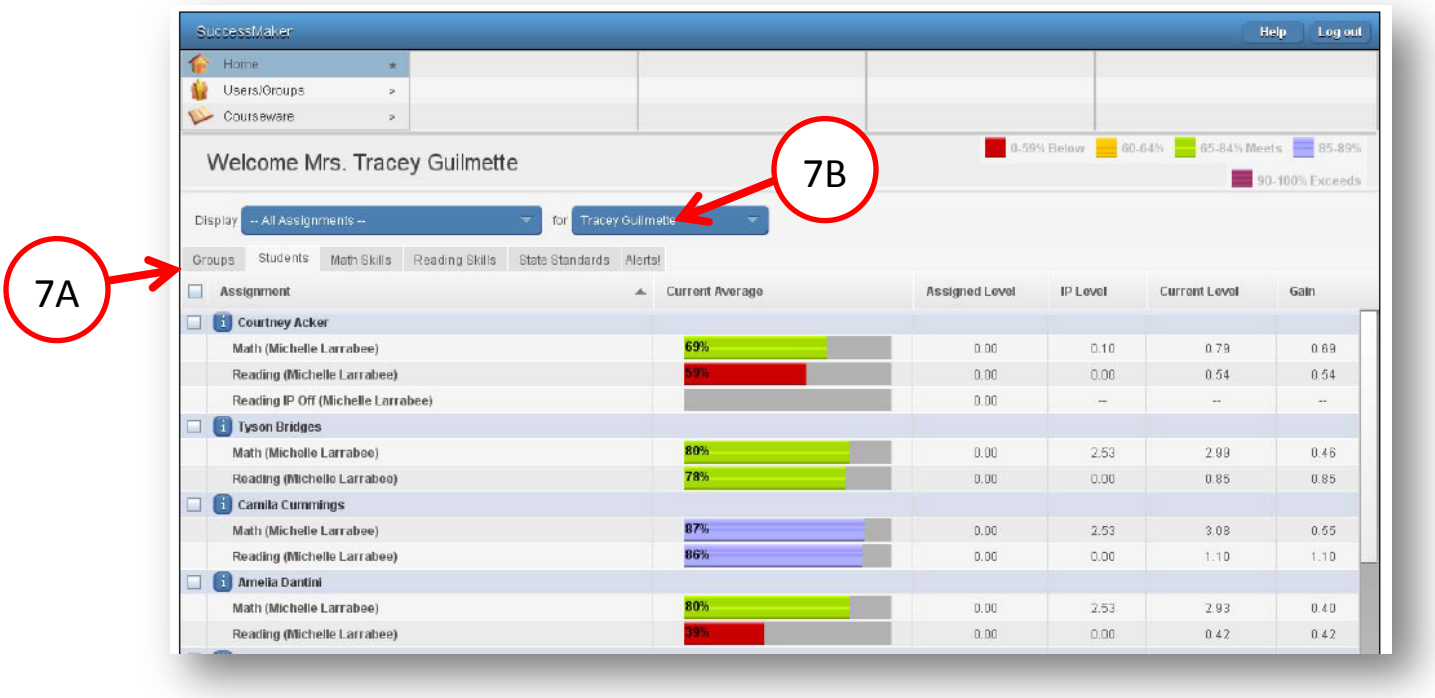
4. On the dashboard menu, click **Users/Groups (A)**, click **Students (B)**, and then click **View/Browse (C)**.
5. Click the name of the student to view the student's data in the right pane.
6. In the right pane, click on the tabs to view the student's assignments, group membership, profile data,
and files.



Students Tab

The **Students** tab displays the list of students associated to a specified teacher, with or without assignments. The **Current Average Distribution**, **Assigned Level**, **IP Level**, **Current Level**, and **Gain** columns provide information about the students' performance on assignments. The name of the person who assigned the assignment shows in parentheses.

7. Explore the tabs (7A) and display options (make sure to select your name (7B) if it isn't showing by default)



Student Progress

Student Progress can be monitored through the following methods:

- Teacher dashboard: **Group** tab and/or **Students** tab
- Pre-defined Report: Student and/or Standards Performance Details Reports

Student Performance Details Report

The Student Performance Details Report contains three tabbed sections:

- Performance Graphs
- Skill tab
- Standards tab

The Student Performance Details Report provides two performance graphs:

- Percent Correct vs. Last Session
- Percent Correct vs. Gain

8. Explore the tabs to see what information is available

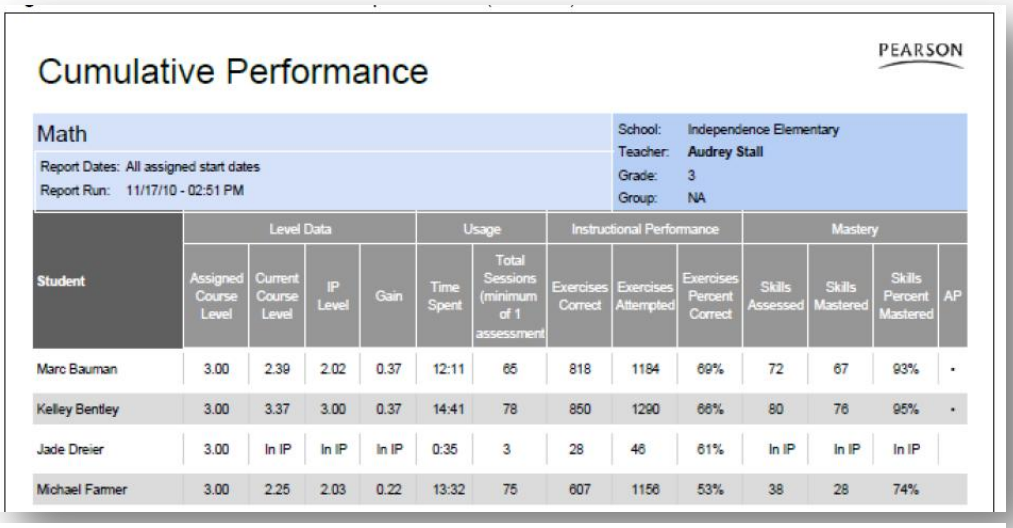
8

Working with Reports

The Learning Management System helps you analyze student performance by generating reports on skills and standards for individual students and groups. You can view reports from the Groups and Students tabs or by navigating to the Reports menu on the Home page.

Cumulative Performance Report

The Cumulative Performance Report shows information about student performance and progress. This information includes students' current course level, performance in the exercises, the total time spent in sessions for individual students, and the average time spent for the group. Running the Cumulative Performance Report weekly is recommended but you can run it as often as necessary.



Cumulative Performance

PEARSON

Math

Report Dates: All assigned start dates
Report Run: 11/17/10 - 02:51 PM

School: Independence Elementary
Teacher: Audrey Stall
Grade: 3
Group: NA

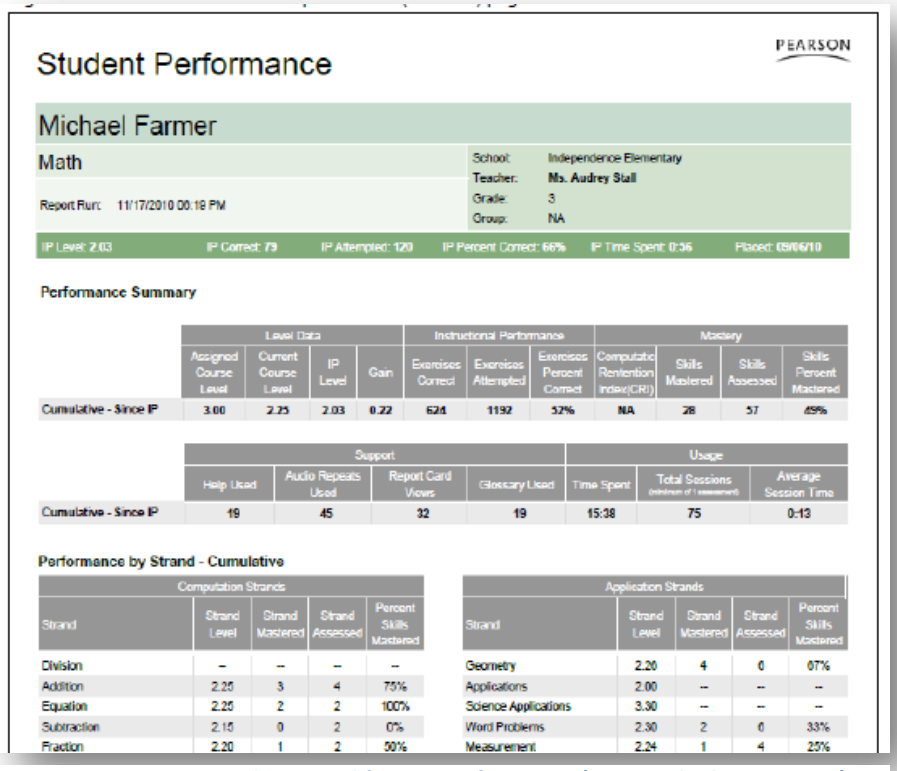
Student	Level Data				Usage		Instructional Performance			Mastery			
	Assigned Course Level	Current Course Level	IP Level	Gain	Time Spent	Total Sessions (minimum of 1 assessment	Exercises Correct	Exercises Attempted	Exercises Percent Correct	Skills Assessed	Skills Mastered	Skills Percent Mastered	AP
Marc Bauman	3.00	2.39	2.02	0.37	12:11	65	818	1184	69%	72	67	93%	•
Kelley Bentley	3.00	3.37	3.00	0.37	14:41	78	850	1290	66%	80	76	95%	•
Jade Dreier	3.00	In IP	In IP	In IP	0:35	3	28	46	61%	In IP	In IP	In IP	
Michael Farmer	3.00	2.25	2.03	0.22	13:32	75	607	1156	53%	38	28	74%	

See pages 77 and 78 of manual for more information

Student Performance Report

The Student Performance Report provides detailed information about student performance and progress in a course. The report includes cumulative and recent performance information in both Math and Reading, and identifies specific areas of difficulty in a course. This report also provides information about the student's use of the Help resource and the number of time-outs. Running the Student Performance Report weekly is recommended, but it can be run as often as necessary.

9. Explore the Student Performance Report and the Areas of Difficulty Report



Student Performance

PEARSON

Michael Farmer

Math

Report Run: 11/17/2010 00:18 PM

School: Independence Elementary
Teacher: Ms. Audrey Stall
Grade: 3
Group: NA

IP Level: 2.03 | IP Correct: 79 | IP Attempted: 120 | IP Percent Correct: 66% | IP Time Spent: 0:36 | Placed: 09/06/10

Performance Summary

	Level Data				Instructional Performance			Mastery			
	Assigned Course Level	Current Course Level	IP Level	Gain	Exercises Correct	Exercises Attempted	Exercises Percent Correct	Computation Retention Index(CRI)	Skills Mastered	Skills Assessed	Skills Percent Mastered
Cumulative - Since IP	3.00	2.25	2.03	0.22	624	1192	52%	NA	28	57	49%

	Support				Usage		
	Help Used	Audio Repeats Used	Report Card Views	Glossary Used	Time Spent	Total Sessions (minimum of 1 assessment)	Average Session Time
Cumulative - Since IP	19	45	32	19	15:38	75	0:13

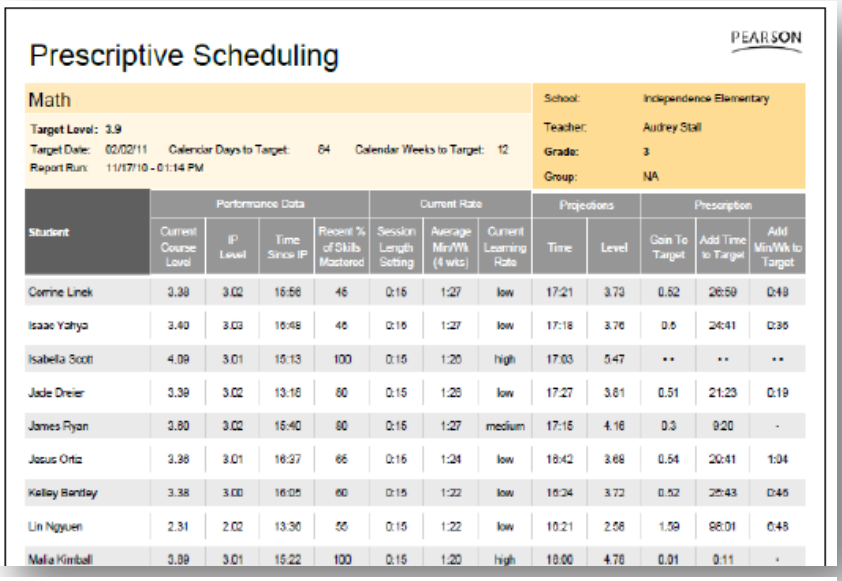
Performance by Strand - Cumulative

Computation Strands				
Strand	Strand Level	Strand Mastered	Strand Assessed	Percent Skills Mastered
Division	--	--	--	--
Addition	2.25	3	4	75%
Equation	2.25	2	2	100%
Subtraction	2.15	0	2	0%
Fraction	2.20	1	2	50%

Application Strands				
Strand	Strand Level	Strand Mastered	Strand Assessed	Percent Skills Mastered
Geometry	2.20	4	6	67%
Applications	2.00	--	--	--
Science Applications	3.30	--	--	--
Word Problems	2.30	2	6	33%
Measurement	2.24	1	4	25%

See pages 88-102 in the manual for more information (Disregard Admin Options)

Prescriptive Scheduling Report



Prescriptive Scheduling

PEARSON

Math

Target Level: 3.9
Target Date: 02/02/11 Calendar Days to Target: 84 Calendar Weeks to Target: 12
Report Run: 11/17/10 - 01:14 PM

School: Independence Elementary
Teacher: Audrey Stall
Grade: 3
Group: NA

Student	Performance Data				Current Rate			Projections		Prescription		
	Current Course Level	IP Level	Time Since IP	Recent % of Skills Mastered	Session Length Setting	Average Min/Wk (4 wks)	Current Learning Rate	Time	Level	Gain To Target	Add Time to Target	Add Min/Wk to Target
Carrie Linek	3.39	3.02	15:56	46	0:15	1:27	low	17:21	3.73	0.52	26:59	0:49
Isaac Yahya	3.40	3.03	15:48	46	0:15	1:27	low	17:18	3.76	0.6	24:41	0:36
Isabella Scott	4.09	3.01	15:13	100	0:15	1:26	high	17:03	5.47	--	--	--
Jade Dreier	3.39	3.02	13:16	60	0:15	1:26	low	17:27	3.61	0.51	21:23	0:19
James Ryan	3.60	3.02	15:40	60	0:15	1:27	medium	17:15	4.16	0.3	9:20	-
Jesus Ortiz	3.36	3.01	16:37	66	0:15	1:24	low	18:42	3.68	0.54	20:41	1:04
Kelley Bentley	3.38	3.00	16:05	60	0:15	1:22	low	16:24	3.72	0.52	25:43	0:46
Lin Nguyen	2.31	2.02	13:36	55	0:15	1:22	low	16:21	2.56	1.59	98:01	0:48
Malia Kimball	3.89	3.01	15:22	100	0:15	1:20	high	18:00	4.78	0.01	0:11	-

See pages 112-115 in the manual for more information

The Prescriptive Scheduling Report is a forecasting tool that enables you to monitor student progress and adjust schedules to reach performance goals. By specifying a time frame and a target level for each grade, the report can provide projections of where the student will be at the targeted date and, based on the student's current rate, the additional amount of time in the course for the student to achieve the target level.

10. Explore the Prescriptive Scheduling Report